



# AL-IQRA TEACHERS' TRAINING COLLEGE

(A Postgraduate College of Education) NAAC Accredited Grade 'B'

Permanently Recognised by National Council for Teacher Education, Recognised Under Sec.-2(f) & 12(B) by UGC, Govt. of India  
Permanently Affiliated to B.B.M.K.U, Dhanbad (B.Ed., M.Ed.), Permanently Affiliated to Jharkhand Academic Council (D.El.Ed.)


Ref. No.: AITTC/IQAC/01/RCDC/2018

Date: 05.07.2018

It is hereby informed that the Internal Quality Assurance Cell (IQAC) has decided to reconstitute all 20 committees including IQAC for the academic year 2018-19. All faculty members, non-teaching staffs and other stakeholders are requested to attend the meeting to be held on 09.07.2018 at 12:00 PM in the Seminar Hall.

## Copy to

1. Notice Board
2. All the Concerned Staff
3. WhatsApp Groups of staffs and Students
4. Convenor IQAC
5. Convenor all Committee
6. Office for record

  
Principal 5.7.2018  
Al-Iqra Teachers' Training College  
Baro, Govindpur, Dhanbad  
Dhanbad



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Al-Iqra Teacher's Training College

Minutes of the Meeting

Internal Quality Assurance Cell (IQAC)

Date: 09.07.2018

Venue: Seminar Hall

Time: 12:00 PM

## Introduction:

This meeting was convened to discuss the reconstitution of 20 committees, including IQAC, for the academic session 2018-19. The meeting was chaired by Principal Prof. Dr. Shamim Ahmad and coordinated by IQAC Coordinator Mr. Ashraf Ali. The primary objective of the meeting was to enhance the effectiveness of the committees to improve academic and administrative quality.

## Agenda of the Meeting:

1. Reconstitution of all 20 committees, including IQAC, for the academic session 2018-19.
2. Assigning new roles and responsibilities to committee members.
3. Enhancing the efficiency of each committee.
4. Discussion on documentation and reporting of committee activities.
5. Discussion on other matters with the permission of the chair.

## Resolutions Passed:

1. **Reconstitution of Committees:**
  - o It was unanimously decided to reconstitute all 20 committees under IQAC.
  - o Principal Prof. Dr. Shamim Ahmad approved the restructuring of the committees.
2. **Appointment of Committee Members:**
  - o Each committee will have a Chairperson, a Coordinator, and Members.
  - o New members were nominated and assigned responsibilities.
3. **Strengthening the Working Process:**
  - o The committees will work towards improving academic and administrative activities.
  - o Monthly reports will be submitted to IQAC.
4. **Documentation and Reporting:**
  - o Each committee must maintain records of meetings and activities.
  - o An annual report will be submitted to IQAC.
5. **Other Discussions:**
  - o It was suggested to organize training sessions for committee members.
  - o Members were encouraged to take an active role in institutional development.

## List of Committees and Members:

Principal  
Al-Iqra Teacher's Training College  
Baria, Govindpur, Dhanbad

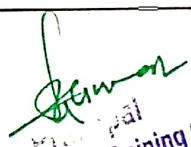
# Al-Iqra Teachers' Training College (B.Ed.)

Bario, Govindpur, Dhanbad - 828109

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

(2018-19)

Sl. No.	IQAC Designation	College Designation	NAME OF THE MEMBER
1	CHAIRPERSON	PRINCIPAL	PROF.DR. MD. SHAMIM AHMAD
2	COORDINATOR	ASST. PROFESSOR	MR. ASHRAF ALI
3	MEMBER	MANAGEMENT REPRESENTATIVE	DR. SAIFULLAH KHALID
4	MEMBER	SENIOR ADMINISTRATIVE	MR. MD SALAHUDDIN ANSARI
5	MEMBER	SENIOR FACULTY	MRS. NIKHAT PARWEEN
6	MEMBER	SENIOR FACULTY	MR. HASNAIN AKHTAR
7	MEMBER	ASST. PROFESSOR	MR. UMAKANT NIRALA
8	MEMBER	ASST. PROFESSOR	MRS. MAMTA KUMARI SINHA
9	MEMBER	ASST. PROFESSOR	MR. ANIL KUMAR YADAV
10	MEMBER	ASST. PROFESSOR	NOOSRAT SHAMI
11	MEMBER	SOCIAL WORKER	MR. ANZAR ALAM
12	MEMBER	ALUMNI	MR. SANDEEP KUMAR
13	MEMBER	STUDENT	ARCHANA KUMARI
14	MEMBER	STUDENT	SHILPI KUMARI
15	MEMBER	NOMINEE FROM LOCAL COMMUNITY	HAFIZ MD. SIDDIQUE

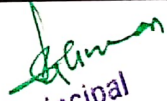
  
Principal  
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Bario, Govindpur, Dhanbad

### ALUMNI CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	ALUMNI CELL DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	PRESIDENT
3	PRO. ASHRAF ALI	FACULTY	VICE PRESIDENT
4	NADRA RAHMAN	FACULTY	SECRETARY
5	MAMTA KUMARI SINHA	FACULTY	TREASURER
6	MR. ANIL KUMAR TIWARI	FACULTY	MEMBER
8	MR. SALAHUDDIN ANSARI	OFFICE EMPLOYEE	MEMBER
9	EJAZ AHMED	OFFICE EMPLOYEE	MEMBER
10	PAPIYA DEV	ALUMNI	ALUMNI MEMBER
11	SUNANDA VISHWAKARMA	ALUMNI	ALUMNI MEMBER
12	ASLAM ANSARI	STUDENT	STUDENT REPRESENTATIVE
13	SURVI BANERJI	STUDENT	STUDENT REPRESENTATIVE

### CULTURAL AND SPORTS CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	CULTURAL & SPORTS CELL DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	BIRENDRA KUMAR SINGH	PHYSICAL DIRECTOR	COORDINATOR
3	UMAKANT NIRALA	FACULTY	MEMBER
4	ANIL KUMAR YADAV	FACULTY	MEMBER
5	NADRA RAHMAN	FACULTY	MEMBER
6	NEETA MAURYA	FACULTY	MEMBER
7	AJAY KUMAR YADAV	FACULTY	MEMBER
8	VISHAL KUMAR	STUDENT	STUDENT REPRESENTATIVE
9	PREETI KUMARI	STUDENT	STUDENT REPRESENTATIVE
10	NEHA ALAM	ALUMNI	ALUMNI MEMBER

  
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## EXAMINATION CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	EXAMINATION CELL DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MD. HASNAIN AKHTAR (CHIEF EXAMINATION OFFICER)	FACULTY	C.E.O.
3	MR. ASHRAF ALI	FACULTY	COORDINATOR
4	MR. AJAY KUMAR YADAV	FACULTY	MEMBER
5	MR. SUNIL KUMAR MAURYA	FACULTY	MEMBER
6	MR. SANJAY SAHA	FACULTY	MEMBER
7	RAVIBHUSHAN SINGH	FACULTY	MEMBER
8	MR. EZAZ AHMAD	OFFICE REPRESENTATIVE	MEMBER

## LIBRARY COMMITTEE

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	LIBRARY COMMITTEE DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	BISMIL TAMANNA	LIBRARIAN	COORDINATOR
3	MR. UMAKANT NIRALA	FACULTY	CO-COORDINATOR
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	MR. ASHRAF ALI	FACULTY	MEMBER
6	MR. HASNAIN AKHTAR	FACULTY	MEMBER
7	BINOD SEN	STUDENT	STUDENT REPRESENTATIVE
8	MIRNALI PUSHPA	STUDENT	STUDENT REPRESENTATIVE

  
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### GRIEVANCE REDRESSAL CELL

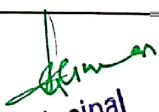
Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	GRC DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	NOOSRAT SHAMIM	FACULTY	COORDINATOR
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	MD. AMIR HASAN	STUDENT	STUDENT REPRESENTATIVE
6	PINKI MONDAL	STUDENT	STUDENT REPRESENTATIVE
7	MEERA SINGH	ALUMNI	ALUMNI MEMBER

### ADMISSION CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	ADMISSION CELL DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	COORDINATOR
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MR. RAVIBHUSHAN SINGH	FACULTY	MEMBER
5	MD HASNAIN AKHTAR	FACULTY	MEMBER
6	MRS. NOOSRAT SHAMIM	FACULTY	MEMBER
7	MR. EZAZ AHMAD	OFFICE REPRESENTATIVE	MEMBER
8	MD. SALAHUDDIN ANSARI	OFFICE REPRESENTATIVE	MEMBER
9	MANZAR SOHAIL	OFFICE REPRESENTATIVE	MEMBER

### CURRICULUM PLANNING AND DEVELOPMENT CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	CPDC DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	ASST. PROF.	COORDINATOR
3	MRS. MAMTA KUMARI SINHA	ASST. PROF.	MEMBER
4	DR. SAIFULLAH KHAN	ASST. PROF.	MEMBER
5	MR. HASNAIN AKHTAR	ASST. PROF.	MEMBER
6	MR. ASHRAF ALI	ASST. PROF.	MEMBER

  
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7	MRS. MAMTA KUMARI SINHA	ASST. PROF.	MEMBER
8	DR. KAMLESH CHANDRA PRASAD	ASST. PROF.	MEMBER
9	MRS. YASMIN ANWAR	ASST. PROF.	MEMBER
10	DR. TANWEER YUNUS	EXPERT FROM OTHER UNIVERSITY (VINOVA BHAVE UNIVERSITY)	EXPERT FROM OTHER UNIVERSITY
11	DR. A. ISLAM	PURINA UNIV. PURNIA	EXPERT FROM OTHER UNIVERSITY
12	AKHTAR HASAN	PRINCIPAL UMS KAMARDIH (P.O.T.)	MEMBER
13	AMIT OJHA	ALUMNI	ALUMNI MEMBER
14	MD. TASLIM	STUDENT	STUDENT REPRESENTATIVE
15	MD. AAMIR	EMPLOYER	PRINCIPAL, HIGH SCHOOL, BARIO

### MAGAZINE COMMITTEE

Sl.	MEMBER NAME	COLLEGE DESIGNATION	MAGAZINE COMMITTEE DESIGNATION
1	MR. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRMAN
2	DR. PRAMOD KUMAR MISHRA	HOD, M.Ed	MEMBER
3	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	ANIL KUMAR YADAV	FACULTY	MEMBER
6	MRS. NOOSRAT SHAMIM	FACULTY	MEMBER
7	IMRAN ALI JAWED	EXP. IN COMPUTER OPERATOR	MEMBER
8	LAXMI KUMARI	STUDENT	MEMBER
9	ARIF HUSSAIN	STUDENT	MEMBER
10	FARIDA KHATOON	ALUMNI	ALUMNI
11	DINKAR DIXIT	ALUMNI	ALUMNI

### PURCHASE FINANCE AND MAINTENANCE CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	P.F.M. CELL DESIGNATION
1	PROF.DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MD HASNAIN AKHTAR	MANAGEMENT REPRESENTATIVE	MEMBER
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MD SALAHUDDIN ANSARI	OFFICE REPRESENTATIVE	MEMBER

  
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### STAFF WELFARE CELL


Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	STAFF WELFARE CELL DESG.
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CAHIRPERSON
2	MR. ASHRAF ALI	FACULTY	MEMBER
3	MR. ANIL KUMAR TIWARI	FACULTY	MEMBER
4	MR. RAVI BHUSHAN SINGH	FACULTY	MEMBER
5	MR MANZAR SOHAIL	OFFICE EMPLOYEE	MEMBER
6	GAURAV KUMAR	STUDENT REPRESENTATIVE	MEMBER

### N.S.S. COMMITTEE

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	N.S.S. COMMITTEE DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MR. BIRENDRA KUMAR SINGH	FACULTY	COORDINATOR
3	MR. AJAY KUMAR YADAV	FACULTY	MEMBER
4	MR. RAVI BHUSHAN SINGH	FACULTY	MEMBER
5	DRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
6	PRIYA SINGH	STUDENT	MEMBER
7	KOMAL MONDAL	STUDENT	MEMBER
8	VIDYA SINGH	ALUMNI	MEMBER
9	RAHAT SULTANA	ALUMNI	MEMBER

### RESEARCH AND DEVELOPMENT CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	RESEARCH & DEVELOPMENT CELL DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	MEMBER
3	MR. AJAY KUMAR YADAV	FACULTY	MEMBER
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	MR. ARVIND KUMAR MOURYA	FACULTY	MEMBER
6	MR. ANIL KUMAR TIWARI	FACULTY	MEMBER

  
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7	MR. SANJAY SAHA	FACULTY	MEMBER
8	POOJA SINGH	STUDENT REP.	MEMBER
9	MANJU KUMARI	STUDENT REP.	MEMBER
10	NAHID SULTANA	ALUMNI	ALUMNI

**PARENTS TEACHER ASSOCIATION CELL**

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	PARENTS TEACHER ASSOCIATION DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	MEMBER
3	MRS. NOOSRAT SHAMIM	FACULTY	MEMBER
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	ROMA NANDANI	PARENTS-REP.	MEMBER
6	SURBHI BANERJEE	PARENTS-REP.	MEMBER

**FEEDBACK AND EVALUATION CELL**

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	FEEDBACK & EVALUATION CELL DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	MEMBER
3	MR. ARVIND KUMAR MOURYA	FACULTY	MEMBER
4	MRS. NADARA RAHMAN	FACULTY	MEMBER
5	MRS. NOOSRAT SHAMIM	FACULTY	MEMBER
6	MRS. SAHEENA KHATOON	FACULTY	MEMBER
7	DR. KAMLESH CHANDRA PRASAD	FACULTY	MEMBER
8	MR. RAVI BHUSHAN SINGH	FACULTY	MEMBER
9	MR. UMAKANT NIRALA	FACULTY	MEMBER
10	SHILPI KUMARI	STUDENT REP.	MEMBER
11	NEHA PRIYA	STUDENT REP.	MEMBER

  
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## STUDENT WELFARE CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	STUDENT WELFARE CELL DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MR. ASHRAF ALI	FACULTY	COORDINATOR
3	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
4	MRS. SULAGNA DOEL	FACULTY	MEMBER
5	MR. SUNIL KUMAR MOURYA	FACULTY	MEMBER
6	MR. HASNAIN AKHTAR	FACULTY	MEMBER
7	EZAZ AHMAD	OFFICE REP.	MEMBER
8	AJIT PAUL	STUDENT REP.	MEMBER

## PLACEMENT AND CAREER GUIDANCE CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	P. & C. G. CELL DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRMAN
2	MR. MAMTA KUMARI SINHA	FACULTY	COORDINATOR
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MRS. FARZANA TASNEEM	FACULTY	MEMBER
5	MR. UMAKANT NIRALA	FACULTY	MEMBER
6	MR. ARVIND KUMAR YADAV	FACULTY	MEMBER
7	DR. KAMLESH CHANDRA PRASAD	FACULTY	MEMBER
8	MR. MANZAR SOHAIL	OFFICE REP.	MEMBER
9	MR. BISMIL TAMANNA	LIBRARIAN	MEMBER
10	MRS. VIDYA SINGH	ALUMNI	MEMBER
11	MR. AMIT OJHA	ALUMNI	MEMBER
12	MR. PIYUSH KUMAR	STUDENT REP.	MEMBER
13	GARIMA KUMARI	STUDENT REP.	MEMBER
14	BRIJESH G. SINHA	EMPLOYER - D.A.V. PUBLIC SCHOOL, RANCHI	MEMBER

  
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## ANTI RAGGING AND SEXUAL HARASSMENT CELL

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	ARSHC DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MRS. NIKHAT PARWEEN	FACULTY	COORDINATOR
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
5	MR. EZAZ AHMAD	OFFICE EMPLOYEE, CLERK	MEMBER
6	MR. VINAY KUMAR	ADVOCATE	LOCAL REPRESENTATIVE
7	BUSHRA SHAMIM	STUDENT	STUDENT REP.
8	DEEPSHIKHA	STUDENT	STUDENT REP.

## ETHICS AND CODE OF CONDUCT CELL


Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	ECC DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MR. HASNAIN AKHTAR	FACULTY	COORDINATOR
3	MR. ASHRAF ALI	FACULTY	MEMBER
4	MRS. NADRA REHMAN	FACULTY	MEMBER
5	MR. UMAKANT NIRALA	FACULTY	STUDENT REP.
6	BISHNU PRIYA	STUDENT	STUDENT REP.

## ECO CLUB

Sl. No.	MEMBER NAME	COLLEGE DESIGNATION	ECO CLUB DESIGNATION
1	PROF. DR. MD. SHAMIM AHMAD	PRINCIPAL	CHAIRPERSON
2	MR. ASHRAF ALI	FACULTY	CONVENER
3	MR. SULENDRA KUMAR	FACULTY	CO-CONVENER
4	MRS. MAMTA KUMARI SINHA	FACULTY	MEMBER
6	MANZAR SOHAIL	NON-TEACHING REP.	MEMBER
7	SUNANDA VISHWAKARMA	ALUMNI	MEMBER
8	PARTH KUMAR	STUDENT REP.	MEMBER

### Vote of Thanks:

IQAC Coordinator Mr. Ashraf Ali delivered the vote of thanks at the conclusion of the meeting and expressed gratitude to all members for their active participation and commitment to enhancing institutional quality.

  
**Principal**  
Al-Iqra Teacher's Training College  
Dhanbad  
Bario, Govindpur, Dhanbad



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Ref. No.: AITTC/IQAC/02/2018

Date: 23.07.2018

All the members of Internal Quality Assurance Cell (IQAC) are informed that a meeting has been called in IQAC room on Tuesday, 26.07.2018 at 12:00 PM, in which your presence is mandatory.

## Copy to

1. Notice Board
2. All the Concerned Staff
3. WhatsApp Groups of staffs and Students
4. Convenor IQAC
5. Office for record

  
Principal

Al-Iqra Teacher's Training College  
Dhanbad  
Principal  
Al-Iqra Teacher's Training College  
Bario, Govindpur, Dhanbad



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Minutes Meeting of IQAC

Date: 26.07.2018

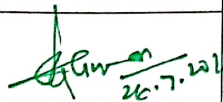
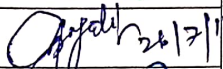

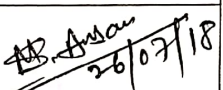
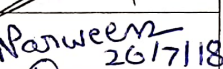
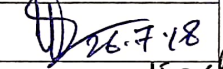
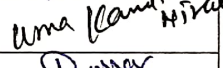
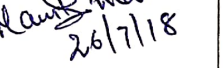
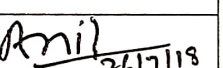
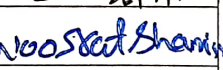
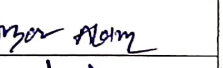
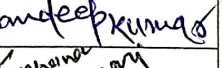
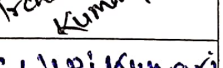
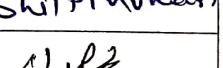

Venue: IQAC Room, Al- Iqra Teacher's Training College,

Chairperson: Prof. Dr. Md. Shamim Ahmad (Principal)

IQAC Coordinator: Asst. Prof. Mr. Ashraf Ali

**Introduction:** The Internal Quality Assurance Cell (IQAC) of Al- Iqra Teacher's Training College conducted its meeting to discuss various institutional improvements and action plans for the academic year.

The Following member were present in this meeting

Sl. No.	IQAC Designation	College Designation	Name of the Member	Signature
1.	Chairperson	Principal	Prof. Dr. Md. Shamim Ahmad	
2.	Coordinator	Asst. Prof.	Mr. Ashraf Ali	
3.	Member	Management Representative	Dr. Saifullah Khalid	
4.	Member	Senior Administrative	Mr. Md. Salahuddin Ansari	
5.	Member	Senior Faculty	Mrs. Nikhat Parween	
6.	Member	Senior Faculty	Mr. Hasnain Akhtar	
7.	Member	Asst. Prof.	Mr. Umakant Nirala	
8.	Member	Asst. Prof.	Mrs. Mamta Kumari Sinha	
9.	Member	Asst. Prof.	Mr. Anil Kumar Yadav	
10.	Member	Asst. Prof.	Noosrat Shamim	
11.	Member	Social Worker	Mr. Anzar Alam	
12.	Member	Alumni	Mr. Sandeep Kumar	
13.	Member	Student	Archana Kumari	
14.	Member	Student	Shilpi Kumari	
15.	Member	Nominees from Local Community	Hafiz Md. Siddique	

Principal  
Al-Iqra Teacher's Training College  
Baro, Govindpur, Dhanbad



# AL-IQRA TEACHERS' TRAINING COLLEGE

(A Postgraduate College of Education) NAAC Accredited Grade 'B'

Permanently Recognised by National Council for Teacher Education, Recognised Under Sec.-2(f) & 12(B) by UGC, Govt. of India  
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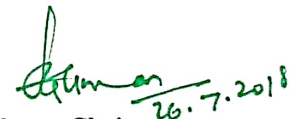
## Agenda:

1. The last meeting was reviewed.
2. Enhancing the Effectiveness of the School Internship Program for Teacher Trainees
3. Organization of Student Induction Programme for newly admitted students in the session (2018-20)
4. Organizing Teacher Orientation Programme for faculty members.

## Resolution:

- 1) It was resolved that the **School Internship Program for teacher trainees** will be strengthened with new strategies. The key steps to be taken include:
  - Appointing **mentor teachers** to guide trainees during the internship period.
  - Evaluating trainees' performance based on **various criteria** such as lesson planning, teaching techniques, and classroom management.
  - Conducting a **reflection session** post-internship to collect feedback and share experiences.
- 2) It was resolved that a **Student Induction Programme** will be organized on **01st August 2018** for the newly admitted students of the **2018-20 batch**. The program will aim to familiarize students with the college infrastructure, academic curriculum, rules and regulations, faculty members, and available facilities. The session will also include motivational talks, an introduction to extracurricular activities, and a briefing on institutional values and ethics.
- 3) It was resolved that a **Teacher Orientation Programme** will be conducted on **06th August 2018** to enhance the teaching-learning process. The session will focus on modern pedagogical techniques, use of ICT in classrooms.

**Conclusion:** The meeting was concluded with a collective agreement to implement the discussed resolutions and a commitment to continuous improvement in institutional quality and student service.

  
26.7.2018

Principal cum Chairperson  
Al-Iqra Teacher's Training College  
Dhanbad  
Principal  
Al-Iqra Teacher's Training College  
Baro, Govindpur, Dhanbad



# AL-IQRA TEACHERS' TRAINING COLLEGE

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Ref. No.: AITTC/IQAC/03/2018

Date: 07.01.2019

All the members of Internal Quality Assurance Cell (IQAC) are informed that a meeting has been called in IQAC room on Tuesday, 10.01.2019 at 11:30 AM, in which your presence is mandatory.

## Copy to

1. Notice Board
2. All the Concerned Staff
3. WhatsApp Groups of staffs and Students
4. Convenor IQAC
5. Office for record

  
Principal 7.1.2019

Al-Iqra Teacher's Training College

Dhanbad

Principal

Al-Iqra Teacher's Training College  
Baria, Govindpur, Dhanbad



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Minutes Meeting of IQAC

Date: 10.01.2019

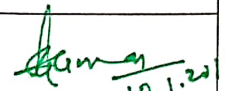
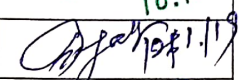
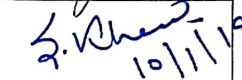
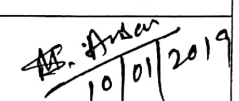
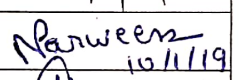
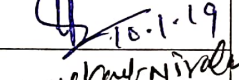
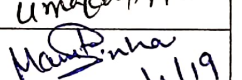
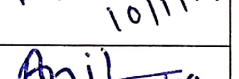
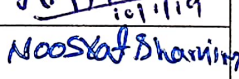
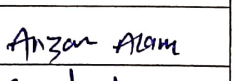
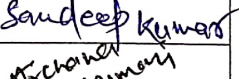
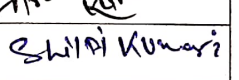
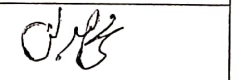

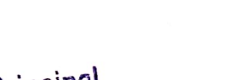
Venue: IQAC Room, Al- Iqra Teacher's Training College,

Chairperson: Prof. Dr. Md. Shamim Ahmad (Principal)

IQAC Coordinator: Asst. Prof. Mr. Ashraf Ali

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The Following member were present in this meeting

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2.	Coordinator	Asst. Prof.	Mr. Ashraf Ali	 10/1/19
3.	Member	Management Representative	Dr. Saifullah Khalid	 10/1/19
4.	Member	Senior Administrative	Mr. Md. Salahuddin Ansari	 10/01/2019
5.	Member	Senior Faculty	Mrs. Nikhat Parween	 10/1/19
6.	Member	Senior Faculty	Mr. Hasnain Akhtar	 10.1.19
7.	Member	Asst. Prof.	Mr. Umakant Nirala	 Umakant Nirala
8.	Member	Asst. Prof.	Mrs. Mamta Kumari Sinha	 10/1/19
9.	Member	Asst. Prof.	Mr. Anil Kumar Yadav	 10/1/19
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14.	Member	Student	Shilpi Kumari	 Shilpi Kumari
15.	Member	Nominees from Local Community	Hafiz Md. Siddique	 Hafiz Md. Siddique

Principal  
Al-Iqra Teacher's Training College  
Baria, Govindpur, Dhanbad





# AL-IQRA TEACHERS' TRAINING COLLEGE

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## Agenda:

1. The last meeting was reviewed.
2. Inviting Alumni for Guest Lectures and Career Guidance.

## Resolution:

It was resolved that a structured plan will be implemented to invite alumni for **Guest Lectures and Career Guidance** sessions. The proposed actions include:

- Organizing an **Alumni Meet** to strengthen engagement with former students.
- Inviting alumni from different professional backgrounds for **Guest Lectures**.
- Conducting **panel discussions** where alumni share their career experiences and provide **guidance for competitive exams**.

## Action Taken Report of the last meeting dated 26.07.2018

### Agenda:

1. Enhancing the Effectiveness of the School Internship Program for Teacher Trainees
2. Organization of Student Induction Programme for newly admitted students in the session (2018-20)
3. Organizing Teacher Orientation Programme for faculty members.

### Action Taken Report:

1)  Special workshops on Lesson Plan Development, Classroom Management, and Teaching Skills were conducted before going on Internship.

A Supervision Committee was formed to monitor the progress of the trainees.

A feedback-based Internship Report was prepared, and necessary improvements were implemented.

2) The Student Induction Programme was successfully conducted on **01.08.2018**.

Students were introduced to the academic framework, faculty, and support services.

Sessions on professional ethics, career guidance, and campus facilities were conducted.

3) The Teacher Orientation Programme was successfully conducted on **06.08.2018**.

Faculty members were trained in innovative teaching methods, ICT tools, and assessment techniques.

Experts from the education field were invited to share insights on quality enhancement and student-centric learning.

Feedback from faculty members was recorded, and it was observed that the training was beneficial for their teaching approach.

**Conclusion:** The meeting was concluded with a collective agreement to implement the discussed resolutions and a commitment to continuous improvement in institutional quality and student service.

  
10.1.2017

Principal cum Chairperson

Al-Iqra Teacher's Training College

Dhanbad

Principal  
Al-Iqra Teacher's Training College  
Baro, Govindpur, Dhanbad



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## Action Taken Report of the Meeting Dated: 26.07.2018

### Agenda:

1. Enhancing the Effectiveness of the School Internship Program for Teacher Trainees
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### Action Taken Report (ATR):

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Principal  
Al-Iqra Teacher's Training College  
Principal cum Chairperson  
Bans, Goyindopur, Dhanbad  
Al-Iqra Teacher's Training College  
Dhanbad



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## Action Taken Report of the Meeting Dated: 10.01.2019

### Agenda:

- ✓ Inviting Alumni for Guest Lectures and Career Guidance.

### Action Taken Report (ATR):

- ✓ Alumni Association reactivated and alumni contacted through WhatsApp groups and phone calls for better engagement
- ✓ 10+ alumni working in various fields were invited as **Guest Lecturers**, where they shared their expertise.
- ✓ A **Career Guidance Session** was held, where alumni provided valuable insights on **CTET, TET, NET, and other competitive exams.**
- ✓ To showcase the achievements and career paths of the distinguished alumni, "Alumni Success Stories" were organised so that the new trainees can get inspired by their stories.

Principal cum Chairperson  
Al-Iqra Teachers Training College  
Dhanbad